

# Finding Aid for the Washington University Chancellor's Reports and Messages Collection

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## **Descriptive Summary**

Repository: University Archives, Department of Special Collections, Washington University Libraries, One Brookings Drive, Campus Box 1061, St. Louis, MO 63130, Telephone: (314) 935-5444 or (314) 935-9730, Fax (314) 935-8320, e-mail: [spec@wumail.wustl.edu](mailto:spec@wumail.wustl.edu), website: <http://library.wustl.edu/units/spec/archives>

Creator: Washington University in St. Louis.

Title: Washington University Chancellor's Reports and Messages Collection.

Dates: 1874 – 2002.

Quantity: 1.75 linear feet.

Language: English.

## **Historical Note**

Washington University in St. Louis was founded in 1853 with its inauguration in 1857. Washington University is a medium-sized, independent university. Annual reports and Chancellor's messages are part of the records of the University.

## **Scope and Content Notes**

This collection contains Chancellor's Messages, Annual Reports, Financial Statements, and Letters from the Chancellor. These materials contain roughly the same information and inform the University community of the school's financial situation and give updates on campus activities and an overview of what the University is currently doing. The majority of these materials are written by the chancellors although there are some which are written by others within the University administration. The contents of the collection are arranged first by format and then chronologically.

## **Arrangement**

This collection is divided into three series:

**Series 01: The Chancellor's Messages (1957-1969)** includes speeches and booklets with specific topics. After 1966, the messages are called the "Quarterly Message" and were presented in a published form.

**Series 02: The Chancellor's Letters (1958-1995)** to Faculty, Staff, and/or community. Also includes two undated addresses.

**Series 03: Annual Publications including Annual Reports and Financial Summaries (1974-2002).** These were published separately from 1962 until 1972. From 1973 until 2002 the two components were published in a single booklet. Two sets of these materials are

included in bound editions. For more financial information during the earlier years, see the Treasurer's Office Records.

## **Administrative Information**

### **Source of Collection**

This material was transferred to the University Archives.

### **Accruals**

Accruals are interfiled.

### **Processing Information**

Compiled by Sarah Pabarcus in May 2006. Revised by Jane Fiegen, July 2009.

## **Restrictions**

### **Access Restrictions**

There are no restrictions to access.

### **Use Restrictions**

Users of the collection must read and abide by the Rules for the Use of University Archives Materials.

Users of the collection who wish to use items from this collection, in whole or in part, in any form of publication (as defined in the form) must sign and submit to the Washington University Archives a hard copy of the Notification of Intent to Quote from or Publish University Archives Materials form.

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## **Collection Contents**

### **Series 01: Chancellor's Messages (1957-1969)** (arranged chronologically)

Box No.	Item
01	The Chancellor's Message – Goals for a Second Century's Growth, March 1957 (6 copies)
	The Chancellor's Message – What Does a University Stand For?, June 1957(4 copies)
	The Chancellor's Message – Dollars and Democracy, November 1957 (3 copies)
	The Chancellor's Message – Men Work Together, January 1958 (3 copies)

The Chancellor's Message – An Urban University Looks to the Future, March 1958 (3 copies)

The Chancellor's Message – Man Must Learn Throughout His Life, May 1958 (1 publication and 1 preliminary text version)

The Chancellor's Message – The Meaning of Excellence, November 1958 (3 copies)

The Chancellor's Message – Commitment, Performance, Obligation, March 1959 (3 copies)

The Chancellor's Message – Re-emphasis Renewed, May 1959 (3 copies)

The Chancellor's Message – The Role of the College in the University, October 1959 (4 copies)

The Chancellor's Message – The Students' Responsibility to the University, February 1960 (3 copies)

The Chancellor's Message, Oct. 12, 1963

Report of the Chancellor 1963-64, Oct. 12, 1964

Report of the Chancellor, 1964-65, Oct. 12, 1965

Chancellor's Quarterly Message, March 1967 (2 copies)

Chancellor's Quarterly Message – Washington University's Contributions to the Community, June 1967 (2 copies)

Chancellor's Quarterly Message – What a University Is Not, March 1968 (2 copies)

Chancellor's Quarterly Message – Students on Today's Campus, June 1968 (2 copies)

Chancellor's Quarterly Message – Progress Report: 1962-68, October 1968 (2 copies)

Chancellor's Quarterly Message – Who's in Charge Here?, March 1969 (2 copies)

**Series 02: Chancellor's Letters (1958-1995)** (arranged chronologically)

Box No.	Item
01	Letter from Howard Derrickson to Eugene Johnson re: Topics for the Chancellor's Message, Sept. 4, 1958
	Letter from Eugene Johnson to Howard Derrickson re: Topics for the Chancellor's Message, Sept. 9, 1958
	Chancellor's Letter to the Members of the Faculty and Administrative Officers, Dec. 5, 1962
	Chancellor's Letter to the Members of the Faculty and Administrative Officers, Feb. 28, 1963
	Chancellor's Letter to the Members of the Faculty and Administrative Officers, May 28, 1963
	Chancellor's Letter to Deans and Department Heads, Nov. 7, 1963
	Chancellor's Letter to the Members of the Faculty and Administrative Officers, Nov. 27, 1963
	Chancellor's Letter to the Members of the Faculty and Administrative Officers, Feb. 24, 1964
	Chancellor's Letter to the Members of the Faculty and Administrative Officers, May 25, 1964
	Chancellor's Letter to the Members of the Faculty and Administrative Officers, Sept. 15, 1964
	Chancellor's Letter to the Members of the Faculty and Administrative Officers, Nov. 27, 1964
	Chancellor's Letter to the Members of the Faculty and Administrative Officers, May 27, 1968
	Chancellor's Letter to the Members of the Faculty and Administrative Officers, Sept. 24, 1968
	Chancellor's Letter to the Members of the Faculty, Administrative Officers and Staff, Dec. 6, 1968
	Chancellor's Letter to the Members of the Faculty, Administrative Officers and Staff, May 27, 1969

Chancellor's Letter to the Members of the Faculty, Administrative Officers and Staff, Sept. 23, 1969

Chancellor's Letter to the Members of the Faculty, Administrative Officers and Staff, Nov. 10, 1969

Chancellor's Letter to the Students of WU, April 1, 1970

Chancellor's Letter to the Members of the Faculty, April 15, 1970

Chancellor's Letter to the Members of the Faculty, Administrative Officers and Staff, June 5, 1970

Chancellor's Letter to Full-time Nonacademic Staff, Feb. 9, 1971

Chancellor's Letter to the Members of the Faculty, Administrative Officers and Staff, July 10, 1972

Chancellor's Letter to the Members of the Faculty, Administrative Officers and Staff, Sept. 23, 1973

Chancellor's Letter to the Members of the Faculty, Administrative Officers and Staff, Jan. 14, 1974

Chancellor's Letter to the Members of the Faculty, Administrative Officers and Staff, May 1, 1974

Chancellor's Letter to the Members of the Faculty, Administrative Officers and Staff, Jan. 17, 1975

Chancellor's Letter to the Members of the Faculty, Administrative Officers and Staff, July 21, 1975

Chancellor's Letter to the Members of the Faculty, Administrative Officers and Staff, Oct. 20, 1975

Chancellor's Letter to the Members of the Faculty, Administrative Officers and Staff, Feb. 27, 1976

Chancellor's Letter to the Members of the Faculty, Administrative Officers and Staff, Aug. 27, 1976

Chancellor's Letter to the Members of the Faculty, Administrative Officers and Staff, Apr. 1, 1977

Chancellor's Letter to the Members of the Faculty, Administrative Officers and Staff, Sept. 1, 1978

Chancellor's Letter to the Members of the Faculty, Administrative Officers and Staff, May 14, 1979

Chancellor's Letter to the Members of the Faculty, Administrative Officers and Staff, Jan. 29, 1981

Chancellor's Letter to the Members of the Faculty, Administration and Staff, Jan. 27, 1982

Chancellor's Letter to the Members of the Faculty, Administration and Staff, Sept. 17, 1982

Chancellor's Letter to the WU Community, Jan. 31, 1983

Chancellor's Letter to the Members of the Faculty, Administration and Staff, Nov. 1, 1983

Chancellor's Letter to the Members of the Faculty, Administration and Staff, Aug. 29, 1984

Chancellor's Letter to the University Community, Sept. 6, 1985

Chancellor's Letter to the Members of the WU Community, March 12, 1986

Chancellor's Letter to the Members of the WU Community, Aug. 25, 1986

Chancellor's Letter to the Members of the WU Community, Sept. 4, 1987

Chancellor Letter to the Faculty and Staff of WU, Jan. 1988

Chancellor's Letter to the University Community, Sept. 21, 1988

Chancellor's Letter to the University Community, April 22, 1991

Chancellor's Letter to the WU Community, April 29, 1991

Chancellor's Letter to the WU Community, June 17, 1991

Executive Vice Chancellor's Letter to the WU Community, July 15, 1991

Chancellor's Letter to the University Community, Dec. 1992

Chancellor's Letter to the WU Faculty and Staff, Dec. 17, 1992

Chancellor's Letter to the WU Administration and Staff, Aug. 1993

Chancellor's Letter to the University Community, Jan. 1994

Chancellor's Letter to the University Community, Sept. 1994

Chancellor's Letter to the University Community, Jan. 19, 1995

Address by Chancellor Thomas H. Eliot at the Rotary Club of St. Louis, n.d.

Seventy by 'Seventy Campaign: A Goal Is Reached, n.d.

**Series 03: Annual Publications including Annual Reports and Financial Summaries (1974-2002) (arranged chronologically)**

Box No.	Item
01	Annual Report to the Directors of WU, 1874 [bound]
	WU President's Report, 1880 [bound]
	Annual Report to the Board of Directors of WU, 1883 [bound]
	Special Report of the President Submitted to the Board of Directors of WU, December 5, 1889 (2 copies)
	WU Chancellor's Report, 1893 [bound]
	Report of the Chancellor of WU, 1910-11 [bound]
	WU Chancellor's Report, 1942 [bound] – includes Financial Situation
	Report of the Chancellor of WU, 1943 [bound] – includes Financial Situation
	Report of the Chancellor of WU, 1948-51 [bound] – includes Financial Record

- Annual Report, October 11, 1957 (includes Chancellor's message)
- Annual Report, October 13, 1961 (includes Chancellor's message)
- Annual Report, October 19, 1962 (includes Chancellor's message)
- Reports of the Chancellor and the Deans, June 30, 1963
- Report of the Chancellor, 1965-66 (2 copies)
- Chancellor's Annual Report, December 1967 (2 copies)
- 02 Financial Summary, 1962-63 – [also in bound copy]
- Financial Summary, 1963-64 – [also in bound copy]
- Financial Summary, 1964-65 – [also in bound copy]
- Financial Summary, 1965-66 (x2) – [also in bound copy]
- Financial Summary, 1966-67 (x2) – [also in bound copy]
- Financial Summary, 1967-68 (x2) – [also in bound copy]
- Financial Summary and Annual Report, 1968-69– [also in bound copy]
- Financial Summary and Annual Report, 1969-70– [also in bound copy]
- Financial Summary and Annual Report, 1970-71(x2) – [also in bound copy]
- Chancellor's Annual Report, October 1970
- Annual Report of WU, 1971-72 with Comments by the Chancellor– [also in bound copy]
- Financial Summary, 1971-72 (x2) – [also in bound copy]
- WU Financial Summary, 1962-63 - 1971-72 [bound]
- Annual Report, 1972-73 with Comments by the Chancellor and Financial Summary (x2) – [also in bound copy]

Annual Report, 1973-74 with Comments by the Chancellor,  
Financial Report (x2)

Annual Report, 1974-75 with Comments by the Chancellor,  
Financial Report (x2) – [also in bound copy]

Annual Report, 1975-76 with Comments by the Chancellor,  
Financial Report (x2) – [also in bound copy]

Annual Report, 1976-77 with Comments by the Chancellor,  
Financial Report (x2) – [also in bound copy]

Annual Report, 1977-78 with Comments by the Chancellor,  
Financial Report (x2) – [also in bound copy]

Annual Report, 1978-79 with Comments by the Chancellor,  
Financial Report – [also in bound copy]

Annual Report, 1979-80 (2 copies) with Comments by the  
Chancellor, Financial Report – [also in bound copy]

Annual Report, 1980-81 with Comments by the Chancellor,  
Financial Report – [also in bound copy]

Annual Report, 1981-82 with Comments by the Chancellor,  
Financial Report – [also in bound copy]

WU Annual Report with Financial Summary, 1971-72 -198-82  
[bound]

Annual Report, 1982-83 with Comments by the Chancellor,  
Financial Report (2 copies)

Annual Report, 1983-84 with Comments by the Chancellor,  
Financial Report (2 copies)

Annual Report, 1984-85 with Comments by the Chancellor,  
Financial Report (2 copies)

Annual Report, 1985-86 with Comments by the Chancellor,  
Financial Report (2 copies)

Annual Report, 1986-87 with Comments by the Chancellor,  
Financial Report (2 copies)

Annual Report, 1987-88 with Comments by the Chancellor,  
Financial Report (2 copies)

Annual Report, 1988-89 with Comments by the Chancellor,  
Financial Report (2 copies)

Annual Report, 1989-90 with Comments by the Chancellor,  
Financial Report (2 copies)

Annual Report, 1990-91 with Comments by the Chancellor,  
Financial Report (2 copies)

Annual Report, 1991-92 with Comments by the Chancellor,  
Financial Report (2 copies)

Annual Report, 1994-95 with Comments by the Chancellor,  
Financial Report (2 copies)

Annual Report, 1995-96 with Comments by the Chancellor,  
Financial Report (2 copies)

Annual Report, 1996-97 with Comments by the Chancellor,  
Financial Report (2 copies)

Annual Report, 1997-98 with Comments by the Chancellor,  
Financial Report (2 copies)

Annual Report, 1998-99 with Comments by the Chancellor,  
Financial Report (2 copies)

Annual Report, 1999-2000 with Comments by the Chancellor,  
Financial Report (2 copies)

Annual Report, 2000-01 with Comments by the Chancellor,  
Financial Report

Annual Report, 2001-2002 with Comments by the Chancellor,  
Financial Report (2 copies)